Presentation English

(havo 3 & 4, vwo 3 - 5)

**Topic**

You have to choose an ‘English’ topic. That means that you pick a topic which has something to do with the English language or a subject from an English speaking country, such as Canada, Australia, the USA, Great-Britain, South-Africa, etc. The same topic cannot be used by two different duos, so make sure to check with your teacher if your topic is still available.

*You are not allowed to choose football clubs or pop-groups in class 4 and 5. Be careful with TV-series, actors/actresses and sportsmen/women.*

**Preparation**

Your preparation is one of the most important things for your presentation.

Use the following checklist:

* Pick a topic and ask your teacher for permission.
* Think of a main question and several sub questions that you are going to answer in your presentation. Use the internet to get some ideas for sub questions. Write them down and ask your teacher for feedback.
* Go look for interesting information on the internet that will give answers to your sub questions. Try to stay away from Wikipedia.
* Organize all the information that you find. Try to put it in a logical order.
* Make your own story of the information that you have found.
* Write an introduction and a conclusion.
* Introduction: Tell an anecdote and/or what your presentation is about. Try to make the listeners curious and excited about your presentation.
* Conclusion: Don’t end your presentation with ‘This was it’. Summarize what you have just told us. Finish with a ‘take-home’ message.
* Make a PowerPoint or Prezi to support your presentation.
* Show your information and PowerPoint to a classmate and ask for feedback.
* Practice, practice and practice your presentation! Make flashcards and/or a cheat sheet if needed. Make sure to time your presentation beforehand to check if you have enough information.

**Time**

In class 3 you do your presentation alone, and you have to talk at least **5 minutes.** In class 4 and 5 you do a presentation with a classmate. Of course, then you talk at least **5 minutes each.**

You are allowed to use some video material (with a maximum of 3 minutes), but this is not considered speaking time of course.

A half point will be deducted from your mark for each half minute that you lack.

5.00-4.30: ½ point 3.00-2.30: 2 ½ points

4.30-4.00: 1 point 2.30-2.00: 3 points

4.00-3.30: 1 ½ points 2.00-1.30: 3 ½ points

3.30-3.00: 2 points 1.00-0.30: 4 points

**Teamwork**

You are allowed to work in duos and present together in class 4 and 5. Make sure to set clear rules about what you expect from each other. You are both equally responsible for the preparation and the final result.

**Visual tools**

You can use the Digi board to use PowerPoint, Prezi or something similar when giving your presentation. It might be helpful to put difficult names, important concepts, dates and numbers in such a presentation, but remember that the text on your slides also counts as a cheat sheet. Don’t put too much information on the sheets. A picture is worth a thousand words.

You are allowed to use a ‘cheat sheet’. Ask your teacher for this form or download it from www.altenaengels.nl. You are **not allowed** to have the fully written text in front of you. Make sure you prepare your cheat sheet with care **before** you enter the classroom. Even better, use it when you practise.

**Posture**

Make sure to stand straight. Don’t put your hands in your pockets. Try to relax and take your presentation serious. Try to make eye contact with your classmates. Don’t stand with your back to your audience. Stand next to the Digi board.

**Evaluation**

You work in duos but you will probably both get a different mark. The mark is on the one hand based on the vocabulary and grammar that you use and on your pronunciation. On the other hand you will get points for the content, your posture, your preparation, teamwork and visual tools.

**Sources**

When you are trying to find useful information for your presentation, make sure to be aware of the websites that you use. Not everything that you find on the internet is from a reliable source. Keep a list of the sources that you have used and ask your teacher for advice.

**Agreement**

Make sure to give your presentation on the date that we agreed on.

When there is no valid reason why you can’t give your presentation, you will get a second chance but the consequences are that you:

* get a deduction of 2 points on your final mark.
* give your presentation within the next 3 lessons. The teacher decides which lesson that is.
* get the mark ‘1’ if you go against these rules.

If you have a valid reason why you can’t give your presentation, you get a maximum of three lessons to catch up and give your presentation.

**Before the moment of your presentation**

Make sure your teacher has your presentation **one day before** you have to present. If you plan on using a cheat sheet, make sure you have made it **before** your presentation. When you enter the classroom, everything should be ready to start.

**Good luck & have fun!**